



LAX/Community Noise Roundtable

Discussion on Improving the
Roundtable Meeting Format

January 11, 2017

Recent Roundtable Meeting Issues



- Recently, the Roundtable has not had sufficient time to fully discuss the topics that are of interest to the members and their affected communities
- Some agenda items have been tabled to future meetings due to insufficient time for Roundtable member discussion
- Some standing agenda items (e.g., Statistical Reports and the Aviation Noise News) have been routinely canceled

These issues impact the Roundtable's ability to function efficiently and to effectively move decisions forward

Initial Discussions Regarding These Issues



- Late last year, LAWA hosted a meeting with the Roundtable Chair, Vice Chair, and Facilitator to discuss ideas for improving meeting efficiency
- LAWA Staff and the Roundtable Facilitator further discussed these issues and developed a set of recommendations for the Roundtable's consideration

The purpose of this presentation/discussion is to review these recommendations and agree on/approve an approach moving forward

Recommended Meeting Format Changes



- Distribute the Statistical Reports for Roundtable members to review before the meeting and ask questions during the Roundtable Member Discussion Agenda Item
- Prepare a written summary of current Aviation Noise News topics and distribute to the Roundtable members before each regular meeting
- Implement a meeting note taker to allow the meeting Facilitator to focus more on keeping the agenda items within their allotted time frames
 - Provided for under the Roundtable Facilitator's current contract

Recommend trying these initial steps and assess improvement after a few months

Possible Future Changes (If Needed)



- Consider increasing the Roundtable meeting duration
 - Start meetings earlier and/or end meetings later
- Consider increasing the number of regularly-scheduled meetings
 - The Facilitator contract has capacity for up to 10 meetings per year (whether Regular or Special Meetings)
 - Note that Special Meetings can be scheduled with no formal change to the Roundtable Bylaws, as has been done in the recent past (June 2016 and October 2016 were Special Meetings)

Recommend considering these changes if the initial steps do not resolve the current issues

Roundtable Discussion



- The Roundtable should discuss the recommended approach and
 - Take action on the recommended approach or,
 - Take an action on another approach,
 - Take no action